**Big Sandy Area Community Action Program**

**Head Start**

**Literacy & Career Development Assistance**

**For**

**Parents**

**Primary and Secondary Caregivers may request financial assistance with:**

* One (1) college course per semester, up to the current cost of tuition and fees for a three (3) credit undergraduate course at Morehead State University;

• One (1) technical course, such as CNA, Phlebotomy, CDL etc., per year, up to $750.00;

* Babysitting fees and mileage for GED classes and exams. Assistance for eye exams or glasses up to $250.00 if glasses are needed to take GED classes or exams. Testing fees for GED retake exams.

**College or Technical Coursework Requests:**

For assistance with college or technical coursework, a Parent Career Development Request form must be submitted to the Head Start Grantee Office.

 The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

**GED/Literacy Requests:**

For assistance with GED/Literacy classes, a GED/Literacy Effort Request form must be submitted to the Head Start Grantee Office. The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

Once the request is approved by the BSACAP Agency/ Head Start Grantee Office, financial assistance will be effective the date the form is signed as being received by the Delegate Office. Assistance will not be provided for expenses acquired prior to that date.

To receive reimbursement for mileage to and from GED/Literacy classes and exams, a Class Attendance Mileage Voucher form must be submitted to the Grantee Office. The form must be initialed by the class instructor or exam proctor each day for which mileage is being claimed.

To receive reimbursement for babysitting services, a Reimbursement Request For Babysitting Services form must be submitted to the Grantee Office. The form must signed by the person providing the babysitting services, as well as the parent.

Forms and additional information may be obtained by contacting the local Head Start Program Office or the BSACAP Head Start Grantee Office.

 **Head Start Program Contact Information**

**Floyd County Head Start Model City Head Start**

**Rachel Crider, Delegate Director Brittany Chaney, Site Supervisor**

2520 South Lake Drive 152 Bank Street

Prestonsburg, KY 41653 Pikeville, KY 41501

606-886-4555, ext. 5401 606-432-7448

606-886-4544 FAX 606-432-7412 FAX

**Johnson County Head Start Paintsville City Head Start**

**Stephanie Meade, Delegate Director Sherri Woods, Delegate Director**

1709 Euclid Avenue 305 Second Street

Paintsville, KY 41240 Paintsville, KY 41240

606-789-2511 606-789-2651

606-789-2575 FAX 606-789-2575 FAX

**Magoffin County Head Start Pike County Head Start**

**Angela Howard, Delegate Director Misty Riddle, Delegate Director**

PO Box 290 5279 North Mayo Trail

Salyersville, KY 41465 Pikeville, KY 41501

606-349-3488 606-433-9315

606-349-4088 FAX 606-433-0787 FAX

**Martin County Head Start BSACAP Head Start Grantee Office**

**Patricia McCoy, Delegate Director Tracy Jenkins, Grantee Director**

5000 Elementary Drive 230 Court Street

Inez, KY 41224 Paintsville, KY 41240

606-298-3428 ext. 1606 606-789-1600

 606-789-5192 FAX