

**Big Sandy Area Community Action Program  
Head Start  
Literacy & Career Development Assistance  
For  
Parents**

**Primary and Secondary Caregivers may request financial assistance with:**

- One (1) college course per semester, up to the current cost of tuition and fees for a three (3) credit undergraduate course at Morehead State University;
- One (1) technical course, such as CNA, Phlebotomy, CDL etc., per year, up to \$750.00;
- Babysitting fees and mileage for GED classes and exams. Assistance for eye exams or glasses up to \$250.00 if glasses are needed to take GED classes or exams. Testing fees for GED retake exams.

**College or Technical Coursework Requests:**

For assistance with college or technical coursework, a *Parent Career Development Request* form must be submitted to the Head Start Grantee Office.

The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

**GED/Literacy Requests:**

For assistance with GED/Literacy classes, a *GED/Literacy Effort Request* form must be submitted to the Head Start Grantee Office.

The form must be approved and signed by the Delegate Director of the Head Start Program before it is submitted to the Grantee Office.

Once the request is approved by the BSACAP Agency/ Head Start Grantee Office, financial assistance will be effective the date the form is signed as being received by the Delegate Office. Assistance will not be provided for expenses acquired prior to that date.

To receive reimbursement for mileage to and from GED/Literacy classes and exams, a *Class Attendance Mileage Voucher* form must be submitted to the Grantee Office. The form must be initialed by the class instructor or exam proctor each day for which mileage is being claimed.

To receive reimbursement for babysitting services, a *Reimbursement Request For Babysitting Services* form must be submitted to the Grantee Office. The form must be signed by the person providing the babysitting services, as well as the parent.

Forms and additional information may be obtained by contacting the local Head Start Program Office or the BSACAP Head Start Grantee Office.

Forms may also be printed from the Parent Literacy & Career Development Page or the Forms Page of our BSACAP Head Start website.

<http://www.bsacapheadstart.com/literacy.html> or <http://www.bsacapheadstart.com/forms.html>

## **Head Start Program Contact Information**

**Floyd County Head Start**  
**Kim Grubb, Delegate Director**

2520 South Lake Drive  
Prestonsburg, KY 41653  
606-886-4555, ext. 5401  
606-886-4544 FAX

**Johnson County Head Start**  
**Stephanie Rice, Delegate Director**

1709 Euclid Avenue  
Paintsville, KY 41240  
606-789-2511  
606-789-2575 FAX

**Magoffin County Head Start**  
**Kellie Isaac, Delegate Director**

PO Box 290  
Salyersville, KY 41465  
606-349-3488  
606-349-4088 FAX

**Martin County Head Start**  
**Michelle Harless, Delegate Director**

5000 Elementary Drive  
Inez, KY 41224  
606-298-3428 ext. 1606

**Model City Head Start**  
**Brittany Chaney, Site Supervisor**

152 Bank Street  
Pikeville, KY 41501  
606-432-7448  
606-432-7412 FAX

**Paintsville City Head Start**  
**Bryan Auxier, Delegate Director**

305 Second Street  
Paintsville, KY 41240  
606-789-2651  
606-789-2575 FAX

**Pike County Head Start**  
**Patricia Collins, Delegate Director**

5279 North Mayo Trail  
Pikeville, KY 41501  
606-433-9315  
606-433-0787 FAX

**BSACAP Head Start Grantee Office**  
**Tracy Jenkins, Grantee Director**

230 Court Street  
Paintsville, KY 41240  
606-789-1600  
606-789-5192 FAX