

BSACAP Policy Council Minutes

Date: September 17, 2024

Beth Preston (S)

Lori Howard (S)

Ginger Stewart (S)

Kellie Mollette (M/A)

Ashley Hignite (M)

Shyanna Robinson (M)

Alexea Vanhooose (M/A)

Tori Jarrell (M/A)

Jessica Haney (M/A)

Rhonda Newman (S)

Nicole Pinson (M)

Michelle Cook (S)

Stacy Morrison (S)

Krista Vanhooose (CR)

Hope Wire (A)

Stacy Blanton (S)

Leah Cure (S)

Kimberly Hutcheson (A)

Jordan Hamilton (M/A)

Stacy Dorton (A)

Larry Gullett (M)

Karen Alsept (S)

Bryan Auxier (S)

Bobbie Robinette (S)

Kathy Reed (S)

Kathy Adams (CR)

Marie Langel (S)

Jessica Crabtree (S)

Nicole Wakeland (A)

Tracy Jenkins (S)

(M) Member, (A) Alternate, (CR) Community Representative, (S) Staff, (V) Visitor

Meeting Called To Order By:

Tracy Jenkins

Roll Call by: Stacy Blanton

There were 12 voting members present which does constitute a quorum.

Note: The Chair and Co-Chair were both absent. Mr. Jenkins was given permission by the members to lead the meeting today.

Approval of Minutes:

Members were given a chance to review the August minutes and Mr. Jenkins asked for approval.

Motion Made By:

Krista Vanhooose

Seconded By:

Ashley Hignite

Motion Carried:

Yes

Old Business:

No old business was brought to the floor. Mr. Jenkins introduced himself to the newly elected members who were present and briefly discussed the Head Start structure.

New Business:

Financial Report:

Members were given a chance to review the August Financial Report. They were advised that the fiscal year would be ending on October 31.

Motion Made By:	Ashley Hignite
Seconded By:	Kimberly Hutcheson
Motion Carried:	Yes

Budget Modification FY24 Budget:

Mr. Jenkins explained that some line items in the Financial Report were deficient while others were in surplus. He explained the reasons for this and asked members to approve a budget modification for funds to be moved from particular line items to cover any over expenditures in other lines. Members approved the budget modification.

Motion Made By:	Stacy Dorton
Seconded By:	Nicole Wakeland
Motion Carried:	Yes

Statistical Report:

Jessica Crabtree explained the August Statistical Report. No awards were given for August because Paintsville had not returned to school.

Nutrition Report:

The Nutrition Report summarizes the number of children served breakfast, lunch and snacks in August.

Enrollment Status:

Mr. Jenkins advised members that the program is funded for 1,113 children and a few programs still needed to fill slots. Those programs have 30 days to fill the

empty slots. He did point out that all 1,113 slots were filled prior to the first day of school.

Director’s Reports:

Mr. Jenkins briefly explained that all programs could enroll over income children up to 10% and only Paintsville had exceeded that number. He did point out that it was okay for Paintsville to have a few additional overincome children enrolled because there were other delegate programs who did not need to enroll overincome children.

Review Teacher Qualifications Waiver Request:

Mr. Jenkins discussed the educational qualifications for lead teachers in the Head Start program as described by the Head Start Act. Lead teachers must have at least an associate degree with an emphasis in early childhood. Our program has a policy that an “emphasis” is defined as 15 hours of early childhood courses. If a candidate with those qualifications cannot be found, a program can hire someone with a CDA and request a waiver from the Regional Office while the person works toward obtaining the degree. He presented four people that had to be hired with only a CDA and asked the members to allow him to submit a waiver on their behalf. They will receive assistance from the grantee office to obtain the degree they need.

Motion Made By:

Stacy Dorton

Seconded By:

Ashley Hignite

Motion Carried:

Yes

Updates to Program Performance Standards:

Mr. Jenkins advised members that the standards that govern our program have recently been updated to include items such as consideration of housing costs when calculating income eligibility; staff with children who are age eligible may receive points on the Child Eligibility Criteria; and all Head Start staff positions will be put on a payscale by 2031. He also told the members that he could email them the document showing the full list of changes upon their request.

Preparation for Policy Council Transfer:

Members were advised that newly elected members would be taking over their duties in October. Community Representatives were advised that October would be their last meeting before reelection.

Door Prizes:

Door prizes were given to members.

Business from the Floor:

Krista Vanhose who represents the Johnson County Public Library advised members that the library has funds to send Johnson and Martin County staff to the Early Childhood Institute in November where they can earn TRIS hours.

Adjourn:

Motion Made By:

Krista Vanhose

Seconded By:

Kimberly Hutcheson

Motion Carried:

Yes

Chairperson