

Big Sandy Area C.A.P., Inc. – HEAD START
Program Policies and Procedures

Mental Health Consultant

POLICY:

Head Start will secure the services of mental health professionals on a schedule of sufficient frequency to enable the timely and effective identification of and intervention in family and staff concerns about a child's mental health.

- This policy relates to *Head Start Performance Standards 45 CFR Part 1302.45*

PROCEDURE:

1. The grantee agency secures the services of Mental Health Consultant(s) for provision of mental health services to Head Start program's children, families and staff. A contract will provide for availability of the mental health professional for consultation, assessment, training and planning of mental health services.
2. If delegates choose not to utilize the services of the Mental Health Consultant(s) obtained by the grantee agency, there must be an amendment attached to the Agreement for Delegation of Activities which identifies who the delegate mental health professional will be and how services will be provided.
3. Grantee Mental Health Services Manager will work closely with the Mental Health Consultant(s) in scheduling and provision of services.
4. The Mental Health Consultant(s) contract and the Mental Health Services written plan will be reviewed and updated annually with input by the Health & Mental Health Advisory Committee and presented to the Policy Council for approval.
5. Grantee Mental Health Services Manager and Mental Health Consultant will schedule a meeting annually. The meeting will be held to discuss the current Mental Health contract, determine the progress/status of enrolled children, and to address any concerns or questions that either party may have.