Big Sandy Area C.A.P., Inc. – HEAD START Program Policies and Procedures

Referral-Evaluation

POLICY:

Children who fail, or have abnormal screening results, will be referred for further assessment/evaluation.

This policy relates to Head Start Performance Standards 45 CFR Part 1302.33; 1302.61; 1302.62; and 1302.63

PROCEDURE:

- 1. A child with abnormal finding(s) on health screenings (hematocrit/hemoglobin, urinalysis, blood pressure, lead screening, tuberculosis screening) will be referred to a physician for further assessment.
- 2. Children who are determined to be at risk, according to the lead and/or tuberculosis risk assessment, will be referred to a physician or local health department for follow-up at faculty's discretion.
- 3. Children who fail or are "CNT" on hearing screening will be referred to an Audiologist for further assessment.
- 4. A child who fails the speech/language screening will be referred to a Speech/Language Pathologist for additional screening/assessment.
- 5. A child who is determined to be at-risk according to the developmental screening/assessment, which may include appropriate developmental rescreening, may be considered for the Response to Intervention process or referred to other resources to address concerns. However, a referral may be made to the Local Education Agency (LEA) for further evaluation / testing to determine eligibility for special education services at any time when a developmental concern has been identified by parents or staff.
- 6. Parents will be notified in writing of all screening results and recommended referrals. The FSW/Home Visitor will follow-up with the parent on all referrals and provide any necessary assistance (transportation, scheduling, etc.).
- 7. Documentation of all referrals, assessments and follow-up will be maintained and filed in the child's individual health record and listed on COPA.

Approved by the Policy Council, August 2017